

Central Bucks High School East Band Parents Association (CBHSEBPA)

By-Laws

Updated July 17, 2018

This document replaces and supersedes any previous By-Laws for the Central Bucks High School East
Band Parents Association

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Article I - Corporate Name

The name of the corporation shall be stated as CENTRAL BUCKS HIGH SCHOOL EAST BAND PARENTS ASSOCIATION to be abbreviated CBHSEBPA and hereafter within these by-laws referred

Honorary membership in The Corporation can be granted by majority vote of its Board of Directors. The High School's Director of Bands is automatically an honorary member of The Corporation. Honorary members may not hold office or vote within The Corporation.

Article V - Board of Directors

The Board of Directors shall be responsible for the management of the business of The Corporation. In addition to the powers and authorities expressly conferred upon it by the by-laws, the Board of Directors may exercise all such powers of The Corporation and perform all such lawful acts as are not restricted by statute or by these by-laws.

The Board of Directors shall consist of at least nine but no more than 16 individuals from and elected by the general membership to serve on that board. The Board may be extended beyond 16 members if two General Directors serve together as co-chairs of a committee; however, only one will be designated as "lead" chair and have voting rights. Honorary members may not be members of the Board of Directors. The officers of The Corporation, will be among the members of the Board of Directors and will consist of:

Vice President

- 1 Performs all the duties of the President in his or her absence.
- 2 At all meetings of The Corporation in which a quorum is required, verifies that a quorum exists and attests to this fact to attendees.
- 3 Ensures that all motions, seconding of motions, and votes of the Board of Directors and/or the general membership are performed only by members of The Corporation who are authorized to do so.
- 4 Performs other such duties as may be prescribed by the Board of Directors or The President.

Secretary

- 1 Keeps complete minutes and records all votes at all board meetings and regular meetings.
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year. This partial year of service will not count as one full year for purposes of calculating term limits.

Article IX - Meetings

A meeting of the Board of Directors with a majority of the members from that Board will constitute a quorum for that meeting. A meeting of the general membership, termed a general meeting, with five members from the Board of Directors and ten other general members will constitute a quorum for that meeting. At all meetings, each member present shall be entitled to one vote on any motion. Meetings will be conducted in accordance with Robert's Rules of Order.

It will be the responsibility of each Director to attend meetings of the Board of Directors and of the General Membership.

The Secretary will furnish a copy of the list of members to the Vice President. The Treasurer will furnish a copy of the members who are ineligible to vote because of non-payment of student activity/participation fees. The Treasurer will make available the status of each student account at every general meeting.

General meetings will be held quarterly in February, May, August and November, and at other times as determined by the Board of Directors. Meetings will take place at a place, date, and time as determined by the Board of Directors.

A special general meeting may be called by:

- 1 The President;
 - 2 By a written request to the President signed by a majority of the members of the Board of Directors;
 - 3 By a written request to the President signed by ten members of The Corporation; or
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meeting. Provision of authorization *ex post facto* for unauthorized expenditures or obligations may be provided at the discretion of the Board of Directors by majority vote.

Student Accounts

Article XIII -

